JOHNSON MUSEUM OF ART
JOB DESCRIPTION FOR DEPARTMENT INTERNS

ENGAGED CORNELL INTERN: MUSEUM OUTREACH

This special grant-funded internship will offer a student leader the opportunity to work closely with the Johnson Museum of Art’s Education Department staff on the planning and execution of special exhibition programming for *how the light gets in: migration in contemporary art* (on view September–December 2019). The Engaged Cornell Intern for Museum Outreach will help form connections among the Ithaca community, campus, and the Museum. Working closely with the Coordinator for Public Programs, the intern will have a chance to learn about the art in the Johnson Museum’s exhibition and about the field of museum education.

**DUTIES WILL INCLUDE:**

The Engaged Cornell Intern for Museum Outreach will be expected to attend and assist with weekly education department events, including lectures, gallery talks, artist residencies, public programs, and tours and workshops for children and adults. Weekend assistance for programs (typically Saturdays) will frequently be required. The intern will learn about the artworks on view in *how the light gets in: migration in contemporary art*, and help develop and prepare materials for Public Programs. Other duties will include various office administrative tasks such as preparing mailings, preparing art supplies for programs, photocopying, collecting surveys, documenting/photographing programs, and helping to promote programs via social media.

**QUALIFICATIONS NEEDED:**

This internship is for 10 hours per week for 10 weeks of Fall 2019, and is generously funded by an Engaged Opportunity grant through Engaged Cornell.

Rising juniors or seniors with a serious interest in social justice (specifically im/migration), community outreach, non-profit management and/or museum education are encouraged to apply. Applicants should demonstrate interest in learning about the contemporary art included in the exhibition, in presenting information about the art in creative ways to attract visitors to the exhibition, and be able to communicate enthusiastically with local community partners. Candidates with a background in art/history, teaching experience, program development experience, and/or experience working with people of various ages will be given priority. Familiarity with community outreach or organization, experience writing and speaking to organization leaders/staff, and attention to detail are all strongly preferred. Must be willing to have a somewhat flexible schedule and be available occasionally to attend programs on weekends and Thursday evenings (schedule will be determined upon hire).